

No. SML-EA(83)/Misc.- 137304
Office of the Deputy Commissioner,
Shimla District, Himachal Pradesh.

Shimla Dated: 03rd October, 2017.

OFFICE ORDER

On the approval of the Govt. of Himachal Pradesh and recommendation of the Himachal Pradesh Subordinate Staff Selection Commission, Hamirpur conveyed vide letter No. HP-SSSB-B-(2)843/2015-31728 dated 26th September, 2017, the candidates sponsored by the HPSSC are hereby appointed as **Junior Office Assistant (IT)** purely on contract basis on the fixed contractual amount @ Rs. 7860/- P.M. (which shall be equal to minimum of the pay band + Grade pay) of the post plus 75% of Grade pay and are posted in the offices shown against each on the following terms and conditions:-

Sr. No	Name/ Father's name of the candidate	Address	Place of posting
1.	Ms. Sujata Thakur D/O Sh. Joginder Singh	C/O Bragta Niwas Near Bangla colony Sanjauli Sangti, Shimla-6 Distt. Shimla, HP.	S.D.M. Office Theog
2.	Ms. Reena Sharma D/O Sh. Sinder Dev Sharma	Jinnu Niwas H.No. 65 Sanjauli, Shimla-6 Distt. Shimla HP.	Tehsil Office Theog
3.	Sh. Shushank Sharma S/O Sh. Hem Raj Sharma	2K lodge Near Shiv Bori Mandir Summer Hill, Shimla-5, Distt. Shimla HP.	Tehsil Office Theog
4.	Sh. Vikas Mehta S/O Sh. Sanjeev Mehta	Prem Jia Niwas Near Dhingu Bawri Sanjauli, Shimla-6 Distt. Shimla, HP.	Tehsil Office Sunni
5.	Ms. Nirmla D/O Kalyan Singh Thakur	Attar Niwas Pantha Ghati Kasumpti Shimla-9 Distt. Shimla, HP.	Sub Tehsil Office Junga
6.	Sh. Raman Verma S/O Sh. Roshan Verma	Roshan House, Totu, Shimla-11 Distt. Shimla, HP.	Sub Tehsil Office Kotgarh
7.	Ms. Manju Kumari D/O Sh. Hari Chand	W/O Kamal Sharma, Village Pawar P.O. Salana Tehsil Shimla Distt. Shimla, HP.	Sub Tehsil Office Deha
8.	Sh. Vijay Kumar S/O Sh. Dharam Prakash	B-5 Westeno Apartments Bharari Tehsil Shimla (Urban) Distt. Shimla, HP.	S.D.M. Office Rohru
9.	Sh. Susheel Kumar D/O Lok Chand	Vill. Kiary Ghat P.O. Sarog Tehsil Theog Distt. Shimla, HP.	Tehsil Office Rohru
10.	Sh. Naveen Kumar S/O Sh. Dixit Prakash Sharma	Vill. Kufri Dhar Ghanahatti Tehsil Shimla (Rural)	Sub Tehsil Office Saraswati Nagar
11.	Sh. Sunil Kumar S/O Jawahar Lal	Vill. Kitarwari P.O. Kewar Tehsil Dodra Kewar Distt. Shimla, HP.	Tehsil Office Chirgaon

12.	Ms. Ranjna Mashta D/O Sh. Puran Singh	Vill. Virat Nagar P.O. Hatkoti Tehsil Jubbal Distt. Shimla, HP.	Sub Tehsil Office Tikkar
13.	Sh. Rakesh Kumar S/O Sh. Chet Ram	Vill. Meghli PO and Tehsil Karsog Distt. Mandi, HP.	Sub Tehsil Office Sarahan
14.	Sh. Inder Singh S/O Sh. Sher Singh	Vill. Kaich PO Shari Matiana Tehsil Theog Distt. Shimla, HP.	Tehsil Office Kumarsain
15.	Sh. Preetam Singh S/O Sh. Prem Chand	Gangta Niwas near Markit Vikas Nagar PO Kasumpti Distt. Shimla, HP.	Tehsil Office Nankhari
16.	Ms. Sunita Kumari D/O Sh. Hari Singh	Kanwar Niwas Sangti 1 st Shimla Distt. Shimla, HP	Tehsil Office Chopal
17.	Sh. Vikas S/O Sh. Mohan Lal	Village Gadog Dharat PO. Chailly Tehsil Shimla Distt. Shimla, HP	Tehsil Office Kupvi
18.	Ms. Alka Devi D/O Sh. Dhan Sukh	H.No. 213 B-A Type IIIrd Police Line Bharari Distt. Shimla, HP.	Tehsil Office Rampur
19.	Sh. Ravi Kant S/O Sh. Jiwa Nand	Bhushan Niwas Vikas Nagar Kasumpti Distt. Shimla, HP.	Sub Tehsil Office Tacklech
20.	Sh. Ashok Kumar S/O Sh. Sita Ram	Vill. Karewari PO Koti Tehsil Shimla Distt. Shimla, HP.	Sub Tehsil Office Jangla
21.	Sh. Chaman Lal S/O Sh. Tota Ram	Vill. Tandio PO. Hallan Tehsil Shillai Distt. Sirmour, HP.	S.D.M. Office Dodra Kawar
22.	Ms. Shalini D/O Sh. Raj Pal	Vill. Jambot PO Hatwar Tehsil Ghumarwin Distt. Bilaspur, HP.	Sub Tehsil Office Saraswati Nagar
23.	Ms. Pooja Sharma D/O Sh. Rajinder Kumar	Vill. Jadhana Dhari via Shoghi Tehsil Shimla Distt. Shimla, HP.	Sub Tehsil Office Jangla
24.	Sh. Gopal Singh S/O Sh. Hukam Singh	BMO Office Shillai PO. & Tehsil Shillai Distt. Sirmour, HP.	Tehsil Office Dodra Kawar

TERMS AND CONDITIONS

01. The contractual appointee will be paid fixed contractual amount @ Rs. 7860/- P.M. (which shall be equal to minimum of the pay band + Grade pay of the pay scale of the category). He will be entitled for increase in contractual amount @ Rs. 236/- (3% of the minimum of pay band+ grade pay of the post) and no other allied benefits such as senior/ selection scales etc. will be given.
02. The service of the contract Appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found satisfactory.
03. The contractual appointee will be entitled for one day's casual leave after putting one month service. He will be entitled for 16 weeks maternity leave, 10 days medical leave and 5 days special leave. The un-availed casual leave, medical leave and special leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.
04. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. Appointee shall not be entitled for contractual amount for the period of absence from duty.

05. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative ground and in case of inter-district transfer, the terms & conditions issued by the Govt. of HP department of Personnel vide No. PER(AP)-C-B(2)-2/2015-loose dated 5th December, 2016 shall be applicable.
06. Selected candidate will have to submit a certificate of his fitness from a Government/Registered Medical Practitioner.
07. Contract appointee will be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular counterpart officials at the minimum of pay scale.
08. Provision of service rules like FR, SR, Leave Rules, GPF Rules, Pension rules & Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointee.
09. That the appointment will carry the liability to serve in any part of Shimla District.
10. Education qualification, Himachali certificates, Schedule Caste/Schedule Tribe/ Backward Class certificate etc. will have to be produced at the time of joining, if applicable.
11. No traveling allowance will be paid for joining the post.
12. The appointment will be subject to the verification of his credentials and genuineness of the certificates, degree etc.
13. The Contract appointee shall have to sign an agreement as per Annexure-B appended with this order.
14. The initial appointment will be for one year from the date of joining on contract basis and contract shall stand terminated automatically on the expiry on year unless extended. The contract can be extended for further period subject to the good work and conduct of the appointee.

If the offer of appointment on the above terms and conditions is acceptable to them, they may report for duty to the concerned officer-in-charge within 15 days from the date of issue of this order failing which the offer shall stand cancelled.


DEPUTY COMMISSIONER,
SHIMLA

Endst. No. SML-EA(83)/Misc.- 137304

Dated: 03-10-2017

Copy forwarded for information and necessary action to :-

1. The Addl. Chief Secretary-cum-F.C. (Revenue) to the Govt. of H.P. Shimla-2
2. The Divisional Commissioner, Shimla Division, Shimla-2.
3. The Secretary, HP Staff Selection Commission, Hamirpur w.r.t.his office letter No. HP-SSSB-B-(2)843/2015-31728 dated 26th September, 2017.
4. All the Sub Divisional Officer (C) in Shimla District.
5. All the Tehsildar in Shimla District.
6. All the Naib Tehsildar, Shimla District.
7. The Individual concerned for compliance.
8. The Personal file of the Individual concerned.


DEPUTY COMMISSIONER,
SHIMLA.